



# ALIPURDUAR MAHILA MAHAVIDYALAYA

ESTD : 2007

AFFILIATED TO THE UNIVERSITY OF NORTH BENGAL  
RECOGNISED UNDER SECTION 2 (F) AND 12 (B) OF THE UGC ACT, 1956  
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Ref. No.

Date:

## ACADEMIC AUDIT

### REPORT FOR THE SESSION 2015-16

The IQAC and the Governing Body collectively decided to introduce Academic Diaries from the session 2015-16.

All the faculty members were asked to submit a detailed plan, in which they would mention the manner, they have decided upon, to complete the syllabus assigned to them in that academic year. They were required to divide the portions of the syllabus into topics and sub-topics and mention the number of teaching hours they would devote for the same. Also, along with this, they had to mention the teaching approach they would adopt to fulfill the task and the provision for mentoring classes for weak students also had to be mentioned alongside. Though, this practice started with some apprehensiveness amongst the faculty members, they soon realized the benefits and have thus agreed to continue with it in the subsequent academic years. Academic Diaries maintained by the teachers are reviewed at regular intervals, to ensure strict compliance. Accordingly, IQAC was presented with a progress report from time to time in the first year and the same has been agreed upon as an accepted mechanism for the subsequent years.

*Ritwika Laskar*

Dr. Ritwika Laskar  
Coordinator, IQAC

30/11/2016

Coordinator  
Internal Quality Assurance Cell  
Alipurduar Mahila Mahavidyalaya  
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